

# bokgabane

*botoka le botoka – better and better*

from the Royal Bafokeng Operations Room

July 2012

Issue 3 • Volume 7



## IN THIS ISSUE:

Project Spotlight	02
Project Manager of the Month	04
<a href="http://www.rbnoperationsroom.com">www.rbnoperationsroom.com</a>	05
Project Management Corner	05
Bokgabane Quiz	06

## PROJECT SPOTLIGHT

### COMPLETED PROJECT

#### Upgrade and construction of new roads and parking areas in Diepkuil, Marakana (Mosenthal), Roodekraal and Thekwane.

**Project manager:** Lucain Paulik

The South African Government's Infrastructural Development Cluster noted that infrastructure development contributes to job creation and economic growth. As the implementing agency of the RBN's Masterplan, InfraCo adheres to a five year road infrastructure plan which was developed subsequent to a needs analysis road tour of all 29 RBN villages that took place in 2008. The tour was attended by representatives from the RBA, the RBN councillors and Dikgosana. In accordance with this plan, it was the turn of Diepkuil, Marakana (Mosenthal), Roodekraal, Kopman and Thekwane villages to receive new roads and parking areas in 2011.



The 29484 m<sup>2</sup> of new roads and parking areas were constructed in accordance with the layout of the Masterplan across the benefitting villages. The graveyard parking areas on the other hand were constructed in response to a need that was expressed by the community. Parking areas in graveyards would increase the accessibility to the graveyards and space for busses to park and turn during burial ceremonies.

The roads have been surfaced with 60mm 35 MPA paving bricks. A paved road requires lower maintenance and enables the contractor to hire more local labourers for the laying of bricks. One of the Marakana roads was constructed using ultra thin reinforced concrete, the latest technological advancement in road construction. Marlow quarries contributed towards the building of this road as it is constantly used by their heavy duty trucks that would damage and erode a normal paved road far quicker.



The project started on the 28<sup>th</sup> of July 2011 and was concluded a few months behind schedule on the 11<sup>th</sup> of May 2012 due, primarily, to existing services that had to be relocated in Mosenthal village. A further delay was due to an increase in the scope of work; the construction of additional roads in Ntsweng and Lesung village.

The handover to community took place on the 11<sup>th</sup> of May 2012 in the presence of the consulting company, the construction company, RBA representatives, the local Dikgosana and residents of the benefitting villages. The community received the roads very well and the handover was a resounding success.



## FEATURED PROJECT

### Establishment of a Fire and Disaster Management Unit

**Project manager:** Michel Kops

Rustenburg Local District Municipality has only one fire brigade rendering services to areas in and around Rustenburg. Coverage of such a large area poses a challenge in terms of response time to fire outbreaks in the RBN villages. The RBN Fire and Disaster Management Unit was established, initially under the Protective Services department, in response to this need. The service has since been migrated from Protective Service to the Royal Bafokeng Emergency Medical Rescue Services (EMRS).

The Establishment of a Fire and Disaster Management Unit project seeks to capacitate the unit with resources that will enable the unit to render services that are of globally acceptable standards. The project was scheduled to commence on the 23<sup>rd</sup> of January 2012; the project scope consists of purchasing a skid unit, fire engine, uniforms and equipment, and the appointment of qualified and experienced fire fighters.

A skid unit is a primary fire fighting apparatus with a 300L water carrying capacity. The skid unit will be used to respond to bush fires, motor vehicle accident fires and other smaller fire outbreaks. A fire engine, on the other hand, is an industrial and residential fire fighting apparatus that has a water carrying capacity of 3000L, and is manufactured over a period of six months.

The skid unit will respond to fire alerts and outbreaks in and around the Royal Bafokeng area during the manufacturing of the fire engine. Thereafter, the unit and the fire engine will combine to render a 24hr fire and disaster management service to *Morafe*. The skid unit was delivered within schedule and has responded to several calls already. Uniforms and equipment has been purchased and is already in use. The manufacturing of the fire engine is well underway; delivery is expected by the end of November 2012 which will bring the project to its conclusion.



Appointment of fire fighters poses a risk to the successful completion of the project. The unit will require a minimum of 12 fire fighters for successful operation. Four of these fire fighters will be transferred from Protective Services. The project manager is facilitating the appointment of the remaining 8 fire fighters in collaboration with the Human Resources department.

Once fully operational, the benefits of the unit will include the protection and rescue of life and property against fire and other threatening dangers. These services will be rendered to the 29 RBN villages and surrounding areas.

## PROJECT MANAGER OF THE MONTH: Ramogari Masilo

- **What is your role in the Royal Bafokeng Institute?**

- *I am currently involved in the Secondary school management programme. The programme aims at capacitating school managers with the necessary skills required to manage school activities effectively and efficiently. I have also assisted in evoking the discussions that lead to the Section 14 agreement between the Royal Bafokeng Institute and the Department of education.*

- **How long have you been with Royal Bafokeng Institute?**

- *Since 2008, before that I was a principal at Seolo Junior Secondary School in Tlaseng village.*

- **What are your future plans for the Secondary school management programme?**

- *When you look at the school managers they all have the necessary educational background and certification to suggest that they are competent in school management, but research has proved that the practical application of those skills, however, is dismal. Going forward I would like to do refresher courses as opposed to certifying the school managers with new certificates to enable them to apply the knowledge they have practically.*

- **Which programmes/projects do you plan to register in the future?**

- *Collaboration between the Royal Bafokeng Institute and the Department of Education in capacitating school managers with the practical skills to manage school activities effectively and efficiently.*

- **What are your views on the Project/Programme management system?**

- *The system is a motivation to track our progress in the various activities that you're involved in. Every month when one updates their Key Performance Activities, you're able to see whether your target has been met and to identify your issues and potential risks. Logging issues has also assisted me with escalating issue that I would not be have been able to resolve with my own efforts.*



### Secondary school management programme

#### In Scope:

- *To perform a needs analysis and identify problem areas in all the schools in the Royal Bafokeng region;*
- *Develop workshop material within SAQA standards;*
- *Organise logistics for workshops;*
- *Workshop SMT on the understanding of the legislative framework for school governance;*
- *Provide assessment tools for school management; and*
- *Feedback sessions*

## [www.rbnoperationsroom.com](http://www.rbnoperationsroom.com)

Web traffic on the Operations Room website:

Month	Site visits	% New visits	Average time on site	Average pages per visit
June 2012	1667 visits from 50 countries (1399 – SA; 50 – US; 20 – Germany) 819 unique visits	39.47%	00:04:32	3.12
May 2012	1784 visits from 54 countries (1510 – SA; 36 – US; 30 – India) 909 unique visits	42.15%	00:05:17	3.26
April 2012	1305 visits from 54 countries (1089 – SA; 27 – US; 19 – UK) 679 unique visits	41.30%	00:04:32	3.08

## PROJECT MANAGEMENT CORNER:

### What are “Strategic Key Performance Indicators”?

A performance indicator or key performance indicator (KPI) is industry jargon for a type of performance measurement. KPIs are commonly used by an organization to evaluate its success or the success of a particular activity in which it is engaged. Sometimes, as is the case in the RBN’s Organisational Performance module, success is defined in terms of making progress toward strategic goals, but often success is simply the repeated achievement of some level of operational goal (for example, zero defects, 10/10 customer satisfaction, etc).

Accordingly, choosing the right KPIs is reliant upon having a good understanding of what is important to the organization. 'What is important' often depends on the department measuring the performance – the KPIs useful to finance will be quite different than the KPIs assigned to sales, for example. Because of the need to develop a good understanding of what is important, performance indicator selection is often closely associated with the use of various techniques to assess the present state of the organisation, and its key activities. These assessments often lead to the identification of potential improvements; and as a consequence, performance indicators are routinely associated with 'performance improvement' initiatives.

## Bokgabane Quiz:

**Have a go at the Bokgabane Quiz! Three winners will be randomly selected from the correct responses.**

1. According to the article, what is the advantage of constructing paved roads?
2. How long does it take to manufacture a 3000L fire engine?
3. How many fire fighters will be hired for the operation of the fire department?
4. What is the name of agreement between RBI and the Department of education?

**Last month's winners: Please come to collect your prizes from the OPMO.**

Congratulations to:

1. Tsholofelo Ncube
2. Mike Tleane
3. Boitumelo Modisane

**BOKGABANE:**

Publication of the RBN OPMO

**EDITOR**

Dr Elmie Castleman

**PRODUCTION COORDINATOR & PUBLISHER**

Jean Slabbert

**FLOATING PRODUCTION MANAGER**

Rorisang Mathuloe

**SUB-EDITOR**

Martin Bekker

**PHOTOGRAPHER**

Lebogang Bogopane

**THIS MONTH'S CORRESPONDENTS**

Lucain Paulik, Michel Kops and Ramogari Masilo

**Please send your answers, queries and/or comments on Bokgabane to the OPMO at [pmo@bafokeng.com](mailto:pmo@bafokeng.com)**